

Phone Line Capacity Guidelines

The below chart shows on average how many lines are needed based upon which application(s) you want and how many lines your company currently uses. To plan for growth add 25% to the "Number of phone lines you have" lines before using chart.

Number of phone lines you have	Desired Application				
	Voice Mail	Attendant	Attended & Voice Mail	Audiotex	All 3
2 - 6	2	2	3 - 4	2	2 - 4
7 - 12	4	2 - 4	4	2 - 4	4 - 6
13 - 25	4 - 8	4 - 8	6 - 10	4 - 6	6 - 8
26 - 50	8 - 12	8 - 12	8 - 12	6 - 10	8 - 12
50 - 100	16 - 24	12 - 20	18 - 24	12 - 18	18 - 32